

# Title IIA: The Essentials

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# Purpose

To provide districts with an overview of:

- ★ Title IIA requirements
- ★ The TIIA workbook & EdGrants
- ★ Helpful resources
- ★ An updated Title IIA Quick Reference Guide



# Today's Agenda

- ★ Introduction
- ★ IIA Timeline
- ★ Equitable Participation of Private Schools
- ★ Needs Assessment
- ★ Fund Use Changes under ESSE
- ★ Budget in EdGrants
- ★ Amendments
- ★ Resources for Title IIA



# Timeline: Application Submission, Review and Approval Process

## School Year: Needs Assessment

- District completes the Needs Assessment during the course of the school year identifying priority needs funded by Title IIA.

## July – October : Application Submission Period

- September 1: Deadline to submit for September 1 start date
- End of October: Deadline to submit application

## July-December: Anticipated Review Period

- For applications received after September 1: start date will be determined based on when the application is approvable



# Equitable Participation of Private Schools

- ★ Consult with private schools located within district:
  - ★ Based on total student enrollment (not just students from the district)
  - ★ Amount based on district total allocation minus program administration
  - ★ Contact all private schools to determine which schools will be participating prior to submitting the application.
  - ★ In consultation with the private schools, determine their professional development needs.
  - ★ **No** funds go **to** the private school
    - ★ District pays consultants/reimburses registrations directly



# Needs Assessment

- ★ The District Needs Assessment (NA):
  - ★ The NA should be completed prior to the start of the current fiscal year, based on district data, including educator evaluation data
  - ★ ESSA states that districts **shall meaningfully consult:**
    - ★ Teachers
    - ★ Principals & other school leaders
    - ★ Paraprofessionals
    - ★ Specialized instructional support personnel
    - ★ Parents
    - ★ Community partners



# Changes to TIIA Fund Use Under ESSA

- ★ Professional Development for all educators, not just core academic educators
- ★ Stipends/Substitutes to allow for planning, observations, and curriculum writing
- ★ Class-size reduction that is evidence based



# Budgets in EdGrants

- ★ Make sure amount budgeted matches the district's total allocation.
- ★ Make sure to include the private school allocation unless they have declined to participate. In the "Primary Function" column, select "Private Schools"
- ★ FTE: Full Time Equivalent
  - ★ The amount entered is the percentage of the average educator salary.





# Budgets in EdGrants Cont.

- ★ Use only “drop down” choices where available.
- ★ All stipends need to be entered in Line Item 4. If you require more than 4 line items for stipends, please combine and/or include in other appropriate category.
- ★ Provide a sufficient line item explanation for each item.



# Budgets in EdGrants Cont.

- ★ **All** districts must submit:

- ★ A PDF of the completed, signed cover page

- ★ Make sure it is dated

- ★ Make sure “Amount Requested” is included

- ★ An **EXCEL** version of the entire workbook

- ★ Certain districts must submit:

- ★ Schedule A – completed and signed



# Amendments

- ★ An amendment is needed when a line item in the budget (Administrator Salaries, Instructional Professional Staff, etc.) changes by more than 10%
- ★ Submission Deadlines:
  - ★ 30 days prior to the proposed change
  - ★ 30 days before the project end date
- ★ FY16 amendments still need to be submitted via the security portal.
  - ★ Please email [TitleIIAGrants@doe.mass.edu](mailto:TitleIIAGrants@doe.mass.edu) that you have submitted an amendment.



# FY17 & FY18 Amendments

## ★ EdGrants

- ★ Email [TitleIIAGrants@doe.mass.edu](mailto:TitleIIAGrants@doe.mass.edu) that you want to submit an amendment
- ★ ESE will “issue” you an amendment and notify you that you can go into EdGrants and make needed changes.
- ★ Submit the amendment into EdGrants
- ★ Notify Title IIA mailbox that you submitted the amendment.



# Resources for Title IIA

★ Title IIA web page:

<http://www.doe.mass.edu/educators/title-ia/>

- ★ Federal Non-Regulatory Title IIA Guidance
- ★ Federal Non-Regulatory Guidance on Equitable Services for Private Schools
- ★ Materials from today will be posted soon, including all presentations and the Title IIA Quick Reference Guide



# THANK YOU FOR ATTENDING

★ If you have questions, please feel free to contact us at [TitleIAGrants@doe.mass.edu](mailto:TitleIAGrants@doe.mass.edu)

